



Northeastern Clinton Central School District
2023-2024



Transportation Change Form

Transportation changes **MUST** be made on the form below during "SUBMISSION DATES" unless one of the criteria's noted below are met. Submission and effective dates for the 2023-24 school year are as follows:

SUBMISSION DATE

10/2/23-10/6/23

12/18/23-12/22/23

2/26/24-3/1/24

5/13/24-5/17/24

EFFECTIVE DATE

10/16/23

1/1/24

3/11/24

5/27/24

CRITERIA FOR A PERMANENT TRANSPORTATION CHANGE OUTSIDE OF SUBMISSION DATES:

- Family makes a **permanent** move to a new address.
- **Permanent** change to a new daycare provider is made.
- Serious family illness that requires student(s) to go to a different address.
- Custody Court Order is in place that dictates where a student will reside on certain days.
- Change in employment or shift
- Extenuating circumstances as determined by Transportation Supervisor and Principals.
- **Due to safety and liability concerns, requests for students to be picked-up and/or dropped-off at a work place will be evaluated on a case-by-case basis. It MUST be consistent for 10 weeks and be on the SAME bus route.**

Date of Request: _____ Transportation Change EFFECTIVE Date: _____

Child's Name(s): _____

School of Attendance: _____

Student(s) Bus Stop Address (A.M.): ___ Home ___ Other

Student(s) Bus Stop Address (P.M.): ___ Home ___ Other ___ Same as above

Parent/Guardian Name: _____ Phone #: _____

***Please call the Transportation Department two weeks before the end of the quarter to give us time to make the changes for you, 518-298-8242 Ext. 1121.**